

Independent Investigation Draft Action Plan

The Draft Action Plan

Recommendation	Action	Who	When	Sign Off
1.The Student Councils should be asked whether they want to continue working with BAC or with another organisation until the review of self-advocacy has finished.	The Council have decided that BAC can no longer receive money from the LDDF to talk about changing day services.	Martin Cheeseman	30/6/08	
	Report on recommendations to go to PB. Working party to be set up to look at recommendations and suggested actions and report back.	Karen	11/08/08	PB
	Agreement to be requested from PB on who would consult with Student Councils and how BAC can be replaced until a new service takes over.			

2. The Student Councils should be helped to draw up some ground rules for how they want to be worked with	As above	Karen	11/08/08	PB
3. The Partnership Board should set up a working party to look at self-advocacy services, using the VPST toolkit	As above TOR for the working party should be agreed at the PB	Karen	11/08/08	PB
4. People look at making the LDDF available to at least one other organisation to provide advocacy to service users	To be included in TOR	Karen	11/08/08	
5. People look at how we make sure that the advocacy services are good services (monitoring).	To be included in TOR	Karen	Early 2009	
6. The Council should make a clear statement which is sent out by letter to all family carers and is explained to day centre users, showing exactly which parts of the proposals are open to consultation and which parts are not.	Letter to be made available at PB and explained there when the options are clear. Rita to be asked to explain letter to service users at day centres	Christabel	Early 2009	
7. The Council should make it clear that carers' assessments are part of the person-centred	Letter sent to family carers	Dave Hardman	Done	

planning assessments and their needs will be taken into account				
8. The Council should make a commitment that a meeting place for leisure activities will be met	Statement to be included in above letter Karen to draft consultation paper on social network for PB approval. Rita to be asked to consult with day service users on this	Christabel Karen	September/ October	
9. The Council should make it clear that no-one who currently attends a day centre will be left without any activities or support	Statement to be included in above letter	Christabel	September/October	
10. Family carers of service users of ASPPECT are informed of the guarantee of the service being continued	Statement to be included in above letter	Christabel	September/October	
11.The Council should improve the information it is putting out on DP and on individualised budgets, making clear that these are optional and setting out what support is available to people using them	Conference held March 2008 Decide if any leaflets need to be revised	Cheryl Lewis	1/12/08	EIG PB

<p>12. The Council should stop any future reference to the number of day centre places in its future plans until it has completed all the assessments and can say how many places will be needed.</p>	<p>Agreed</p>	<p>Christabel</p>		
<p>13. The Council should demonstrate its commitment to choice by building up now real and long lasting activities that people want to go to instead of day centres.</p>	<p>On-going work to continue and reports given regularly on external activities undertaken by day services</p> <p>Summary of individual assessments to identify key activities which people wish to pursue</p> <p>Independent consultation on service users and families expectations on what they expect from the community</p> <p>Meeting to be held of all independent day services in Brent to identify good and bad</p>	<p>Alison Davies</p> <p>Kofi Nyero</p> <p>Paradigm</p> <p>Karen</p>	<p>From 10/08</p> <p>From 10/08</p> <p>October 08</p> <p>October 08</p>	<p>Day Opps Group</p> <p>“</p> <p>PB</p> <p>PB</p>

	<p>experiences</p> <p>Strategy for community engagement to be developed with clear outcomes.</p>	Karen/ Paradigm	March 09	PB
<p>14. The Council should ensure that there is an up to date mailing list for all family carers and use this for sending out invitations to consultation meetings or important information rather than relying on service users to hand deliver them.</p>	Agreed	Kofi Nyero		
<p>15. The Council should change how it consults with people on complex issues to ensure a fair exchange of information and opinions. Any consultation needs to be easy to understand, clear and show where changes have been made.</p>	<p>Consultation strategy has been drafted. To be presented at PB for discussion</p>	Faye Austin	Oct 08	PB
<p>16. The PB should carry out a review of its way of working and, in particular, how it communicates with other interested people such</p>	<p>Independent reviewer to be appointed based upon VPST recommendation</p>	Karen	Oct 08	PB

as family carers and how service users are involved.	Appointment and the remit of the review to be decided by working party ? or Partnership Board?			
17. The Council will talk to Brent Carers Centre about the best way to involve carers	Karen will set up a meeting with Shirley and feedback to PB. The independent reviewer will be asked to look at what carers say.	Karen	Oct 08	PB
18. The Council will begin to rebuild the trust and the relationship with service users and carers through a more collaborative approach which encourages and responds to talking about the issues.	Work has begun with the DOH and Paradigm on looking at how Brent develops a shared view on day services. Regular reports will be given to the Partnership Board.	Karen	March 09	PB